



TERMS & CONDITIONS



INTERNATIONAL ADVANCED STUDIES PROGRAMME ON SPORT SAFETY AND SECURITY MANAGEMENT

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All participants agree to the following terms and conditions as part of the application and enrolment process.

Enrolment:

The enrolment of a new participant will only be taken into consideration by the International Centre for Sport Security (hereinafter referred as "ICSS") and SRH University Heidelberg upon receipt of

- 1 A completed online application form (www.asp.theicss.org)
- 2 All requested documents through the online application process
- 3 50% payment of the tuition fee. The amount of the tuition fee is published on the programme's website or is available upon request.

The enrolment is subject to availability of participant places and subject to official approval by the Management Team of the *International Advanced Study Programme on Sport Safety and Security Management*. The maximum number of participant places is limited.

Tuition Fee:

The programme fee is EUR 11,900 (Early-bird offer of EUR 10,900 valid until 28th February 2015) and includes the following:

- Programme Fee and official enrolment (2 semesters)
- All course materials (soft and hard copy)
- Online-Coaching during self-study phases
- Catering throughout the module phases in Heidelberg

The fee does not include any travel, accommodation or ground transportation expenses.

Withdrawal/ Cancellation Policy:

Withdrawal by the participant: Each participant has the right to withdraw his/her application within 14 days without giving any reasons. The 14 days withdrawal period commences upon the day of application through the official online application form (www.asp.theicss.org).



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Cancellations will only be accepted in writing, e.g. post, fax and e-mail, stating clearly the withdrawal from the application. In order to comply with the 14 days withdrawal period it is sufficient to send the written withdrawal before ending of the 14 days withdrawal period.

All withdrawals must be sent to the following address: advancedstudies@theicss.org

Upon valid withdrawal the organisers shall refund all monies received by the participant within 14 days after having received the written withdrawal.

After the withdrawal period of 14 days, the programme participation may be terminated any time. Termination must be made in writing. In case of termination by the participant after the withdrawal period, the participant will not be refunded any tuition fees.

If the course is cancelled by the organiser prior to the start date, a full refund will be made to all participants within 14 days of the cancellation.

Travel Insurance and Visas:

Participants are strongly encouraged to purchase travel insurance for the country of the on site study phases. All insurance must be purchased in the participant's country of residence. It is the participant's responsibility to ensure to possess appropriate visa and documentation prior to travel. For more information please contact your nearest embassy or consulate.

Payment of Tuition Fee:

For official enrolment 50% of the payment of the tuition fee is required and has to be made within 30 days after application. Corresponding payment must be effected until latest 2 weeks prior to the course start. The remaining 50% are due 6 months after the official programme start. An invoice will be provided and payment can be made via bank transfer. Upon receipt of payment an invoice/receipt will be issued to confirm the participant's application.

All payments must be made in Euro. Any currency conversion costs or other charges incurred in making the payment or in processing a refund shall be borne by the participant or the third party making payment and shall not be deductible from the amounts due to the ICSS.

Payment of tuition fees by a person or organisation other than the participant does not constitute a contract for admission to the university, nor for the provision of the programme of study between such person or organisation and the university.



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Acknowledgement/ Disclaimer:

Participant acknowledges that he/she is familiar with the personal qualifications and conditions for enrolment. Participants acknowledge that they are familiar with the conditions for successfully passing the programme. Participants attend the course at their own risk. No liability is accepted for any loss, inaccuracy, delay, damage or personal injury/death. ICSS and SRH University Heidelberg reserve the right to amend the programme and substitute lecturers and modules without prior notice.

In case lectures are being cancelled for reasons the organisers are not responsible for, the lecture will be repeated. Other rights are excluded.

Photo Waiver

By attending this event, participants grant ICSS the right to photograph them and their property. Participants also authorise ICSS to copyright, use, and publish said photographs with or without name for any lawful purpose.

Privacy Policy:

Personal information provided will be held on a database and will only be used by the ICSS and the SRH University Heidelberg and will not be made available to third parties.

Governing Law:

These terms and conditions are governed by and to be construed in accordance with Qatari Law. Any disputes shall be subject to the exclusive jurisdiction of the Qatari courts.

For questions concerning any of the above, please contact the ICSS at advancedstudies@theicss.org or +974 4430 8922.

Date, Signature:
